YORK UNIVERSITÉ UNIVERSITY

Faculty of Graduate Studies
Convocation Information - Degree

Return completed forms to the Registrar's Office.

Specify Convocation: ☐ **February** _____ ☐ **June** _____ ☐ **October** _____

To be completed by the Program Assistants.

Student Information – Please Print	**Please note**
Student Number	1. It is the University's policy to use the full legal registered names of students, as listed on the Student Information System, on the diploma. Any requests to change a name, by means of alteration or deletion, substitution or addition, must be accompanied by appropriate supporting documentation.
Student's Full Name. See note #1.	
Street Address	2. Convocation information is sent to the student's permanent address.
City Province Postal Code	3. Students may request that their degree be recorded as gender neutral. If the student would prefer this option, please check the appropriate box: ☐ Magisteriate ☐ Doctorate
Program	

RO OFFICE USE ONLY

_____
Date Name Change Updated

_____
Date SIS Updated

_____
INITIALS

Degree Information

Degree to be awarded

☐ MA ☐ MDes ☐ MFA ☐ MEd

☐ MHRM ☐ MKine ☐ MSc ☐ MScN

☐ MSW ☐ LLM ☐ DJur ☐ PhD

Indicate manner in which student will be completing the degree

☐ Area Examination ☐ Course Work ☐ Research

☐ Review ☐ Thesis ☐ Dissertation

Date **all** degree requirements completed

Biology Department: Please indicate if transcript is to be annotated with distinction ☐ Yes

Privacy: Personal information in connection with this application is collected under the authority of *The York University Act, 1965* to process your application to graduate. Should York University assess you as eligible to graduate, the information will be used to include you as a member of Convocation; to prepare the Convocation Roll, program and other graduation publications and announcements; for statistical and administrative purposes; and to register you as a member of York University Alumni Association (YUAA). Personal information will be disclosed to certain organizations with which York University has an arrangement for special services at Convocation (such as but not limited to robe rentals) so that they may provide those services to you at graduation ceremonies.

In addition, the information on this form and other information held by York University will be disclosed to YUAA to inform you about the benefits of York University and YUAA career, educational and social programs; to provide you with information about alumni products and services; to facilitate alumni participation in university research projects, alumni surveys and fundraising and development activities; and to administer elections for York University and YUAA governing bodies. York University and YUAA may also disclose this information under confidentiality agreements to outside organizations or agencies solely to contact you by mail or telephone on behalf of York University or YUAA regarding products and services offered by outside organizations or agencies. If you have any questions about the collection, use or disclosure of this information by York University, please contact the Manager, Student Client Services, W120 Bennett Centre for Student Services, York University, 4700 Keele Street, Toronto ON, M3J 1P3, 416-872-9675.

If you do not wish to receive information about or to participate in these additional programs and services offered by YUAA, you can opt-out by e-mail at alumni@yorku.ca, on the Web at http://www.yorku.ca/alumni/updateyourinfo/ or by telephone at 1-866-876-2228. See also: http://www.yorku.ca/alumni/communications/privacypolicies.htm

NOTE that by completing this form you consent to the use and disclosure of your personal information by York University as noted above.

Student's Signature	Date

Program/Centre Director's Signature	Date

Registrar's Office Use Only

Previous Degrees (PhD students only)