MScN
HANDBOOK 2018/2019

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http://nursing.gradstudies.yorku.ca/mscn/
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WELCOME TO YORK UNIVERSITY

Hello, and welcome to York University! If you are new to the University, it can be a difficult task to organize yourself, figure out where everything is, and get the information you need. This Handbook is designed to help. It provides general information about some of the resources and services you may need during your graduate studies at York University, as well as more specific information pertaining to the program. It can help you find out such things as where to apply for funding, how to get an e-mail account, what resources are available, and what you need to graduate.

Note: Every effort has been made to ensure that the information in this Handbook is accurate and up-to-date; however, some information may change over the course of the year. For the latest information, check the program website at http://nursing.gradstudies.yorku.ca/

CONTACT INFORMATION

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For a description of faculty research and scholarly interests see program website:
http://nursing.gradstudies.yorku.ca/faculty
MISSION OF THE SCHOOL

The mission of the School of Nursing is to create a culture of caring that fosters lifelong learning and the development of human science-based nursing knowledge, research and practice. We honour and respect the unique lived experience of all people and their inner wisdom in terms of the processes of health, healing and quality of life. The partnerships seek to offer innovative, open and flexible programs that are responsive to societal needs in diverse communities and to the current and future directions of the nursing profession.

THE MASTER OF SCIENCE IN NURSING PROGRAM

The program was launched in May 2005 and is delivered mainly online. In September 2007, the Primary Health Care Nurse Practitioner field was added. This field within the MScN program is offered as part of a 10-university consortium under the auspices of the Council of Ontario University Programs in Nursing (COUPN).

The MScN degree is a course-based program consisting of 4.5 full course equivalents (27 credits) at the graduate level. In addition, a thesis option is available for academically strong students with an identified Nursing graduate faculty member who is appropriate and available to supervise the student’s research project. This option is most suited to students considering doctoral level nursing education or careers that involve participation in research projects. The thesis route to the MScN degree consists of 3.0 full courses (18 credits) at the graduate level, plus a thesis.

Program Goals
The graduate of the program will:

- Be accountable to the public and responsible for practicing within the professional and ethical standards of nursing.
- Seek to understand the health and healing experiences of individuals, families, groups and communities by establishing caring relationships toward enhancing health and quality of life.
- Incorporate multiple ways of knowing in decision making and problem solving, in partnership with clients.
- Be able to think critically and reflectively.
- Be committed to lifelong learning.
- Facilitate collaborative relationships in nursing, with the community and the interdisciplinary team.
- Demonstrate leadership in nursing practice
- Advocate and support healthy organizational and public policy that promotes the health of individuals, families, groups and communities.
- Influence the advancement of the nursing profession through excellence in practice, education and research.
- Demonstrate global consciousness, both personally and professionally, through actions that support and promote human and planetary health.
MScN Program Statement

The program statement builds on and extends the philosophy of the School of Nursing by articulating the mission of the MScN program in relation to its three foci: advanced practice, teaching-learning, and leadership.

As a community of teachers and learners, we constantly strive to improve the health and well-being of individuals, families, and communities through excellence in research, education of nurses, and service, acknowledging that nursing is a professional practice discipline. We believe in a diversity of pedagogical approaches that fosters awareness within relationships, personal transformation, and social change. We believe in education that is accessible, progressive, and offered in different formats that are pedagogically sound, provide choices for students and prepare them to achieve professional and scholarly excellence. We value the contributions of students and teachers who bring their experience, knowledge, and skills to the development and practice of nursing. We educate toward professional leadership and innovation, which includes taking risks and following one’s beliefs within a moral, legal, and ethical framework.

The School of Nursing’s Graduate Program expects the following outcomes from MScN graduates: knowledge generation and creative expressions of scholarship, critical analysis of theory/literature and experience, leadership in advanced nursing practice, reflective and transformative practice, and evaluation of outcomes within a philosophy consistent with human science values. We believe that it is necessary to understand and critique the social, cultural, and political contexts in which individual, group, community, and global health is lived. It is important to challenge systemic values, assumptions, and structures that limit possibilities for human health and healing. Nurses care for whole persons in the human health experience, which is embodied and holistic. Our graduates develop, apply, and critique knowledge. They also advance excellence of caring-healing modalities, as well as holistic and integrative practices, within nursing.

THE MASTER OF SCIENCE IN NURSING DEGREE REQUIREMENT

A. Course-Based Masters
Three full course equivalents at the graduate level, as follows:

1. Core courses:
   i) Nursing 5100 3.00: Theoretical and Philosophical Foundations of Nursing Science
   ii) Nursing 5200 3.00: Qualitative Research Methods in Nursing
   iii) Nursing 5300 3.00: Quantitative Research Methods in Nursing
   iv) Nursing 5700 3.00: Applied Intermediate Statistics OR Nursing 5750 3.00: Interpretation & Data Analysis
   v) Nursing 5400 3.00: Advanced Nursing Practicum
   vi) Nursing 5500 3.00: Nursing Research Development and Knowledge Mobilization

2. Elective courses:
   Three half-courses at the graduate level, of which at least two are inside nursing
B. Thesis Option
Three full course equivalents at the graduate level, plus a thesis, as follows:

1. Core courses
   i) Nursing 5100 3.00: Theoretical and Philosophical Foundations of Nursing Science
   ii) Nursing 5200 3.00: Qualitative Research Methods in Nursing
   iii) Nursing 5300 3.00: Quantitative Research Methods in Nursing
   iv) Nursing 5700 3.00: Applied Intermediate Statistics OR Nursing 5750 3.00: 
      Interpretation & Data Analysis
   v) Nursing 5400 3.00: Advanced Nursing Practicum

2. Electives
   One half-course at the graduate level, inside or outside of nursing.

3. Thesis
   Nursing 6100 0.00: Thesis

4. Colloquium
   The non-credit colloquium course, Nursing 6300 0.00 Expressions of Nursing 
   Scholarship, is compulsory for MScN candidates in the Thesis option and is taken
   concurrently with Nursing 6100 0.00: Thesis

Course Weighting
The number immediately following the course number (e.g. 3.00/6.00) indicates the credits
awarded (course weighting). A full-year course equivalent equals 6.00 credits, and a half-
year course equals 3.00 credits.
COURSE SCHEDULE

In September 2017 a new schedule of courses took effect. Please note the schedule of courses as follows for each of the plans of study. This is a set course of study and courses must be taken in the sequence shown in each plan of study. [http://nursing.gradstudies.yorku.ca/course-schedules/](http://nursing.gradstudies.yorku.ca/course-schedules/)

Effective September 2018, graduate students in nursing entering in the program will require at least a B grade in core courses in order to progress in the program. If Students are not successful in earning at least a B after two attempts in a core course they will be exited from the program.

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<td>NURS 5100 3.00 Theoretical &amp; Philosophical Foundations of Nursing Science</td>
<td>NURS 5200 3.00 Qualitative Methods in Nursing Science</td>
<td>NURS 6300 0.00 Thesis</td>
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<td>NURS 5300 3.00 Quantitative Methods in Nursing Science</td>
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<td>*Core Option 5700 3.00 Applied Intermediate Statistics OR *Core Option 5750 3.00 Interpretation &amp; Data Analysis (winter term)</td>
<td>*Core Option 5750 3.00 Interpretation &amp; Data Analysis (winter term)</td>
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<td>Should have a supervisor by end of term</td>
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<td>Year 2</td>
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<td>NURS 5400 3.00 Advanced Nursing Practicum</td>
<td>NURS 6300 0.00 Thesis</td>
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<td>NURS 6300 0.00 Thesis</td>
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### Full-Time Course Based Option

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<td><strong>NURS 5100 3.00</strong>&lt;br&gt;Theoretical &amp; Philosophical Foundations of Nursing Science</td>
<td><strong>NURS 5200 3.00</strong>&lt;br&gt;Qualitative Methods in Nursing Science</td>
<td>Elective 3.00</td>
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<td>NURS 5300 3.00&lt;br&gt;Quantitative Methods in Nursing Science</td>
<td>Elective 3.00</td>
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<td><strong>Core Option 5700 3.00</strong>&lt;br&gt;Applied Intermediate Statistics&lt;br&gt;OR&lt;br&gt;<strong>Core Option 5750 3.00</strong>&lt;br&gt;Interpretation &amp; Data Analysis (winter term)</td>
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<td>Year 2</td>
<td><strong>NURS 5400 3.00</strong>&lt;br&gt;Advanced Nursing Practicum</td>
<td><strong>NURS 5500 3.00</strong>&lt;br&gt;Nursing Research Development and Knowledge Mobilization</td>
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<td>Elective 3.00</td>
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### Part-Time Thesis Based Option

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<td><strong>NURS 5100 3.00</strong>&lt;br&gt;Theoretical &amp; Philosophical Foundations of Nursing Science</td>
<td><strong>NURS 5300 3.00</strong>&lt;br&gt;Qualitative Methods in Nursing Science</td>
<td>Elective 3.00</td>
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<td>Should have a supervisor by end of term</td>
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<td>Year 2</td>
<td><strong>NURS 5200 3.00</strong>&lt;br&gt;Qualitative Methods in Nursing Science</td>
<td><strong>NURS 6300 0.00</strong>&lt;br&gt;Thesis</td>
<td><strong>NURS 6300 0.00</strong>&lt;br&gt;Thesis</td>
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<td><strong>Core Option 5700 3.00</strong>&lt;br&gt;Applied Intermediate Statistics&lt;br&gt;OR&lt;br&gt;<strong>Core Option 5750 3.00</strong>&lt;br&gt;Interpretation &amp; Data Analysis</td>
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<td>Year 3</td>
<td><strong>NURS 5400 3.00</strong>&lt;br&gt;Advanced Nursing Practicum</td>
<td><strong>NURS 6300 0.00</strong>&lt;br&gt;Thesis</td>
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<td>NURS 6300 0.00&lt;br&gt;Thesis</td>
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COURSE DESCRIPTIONS

The following are brief course descriptions for core courses and nursing electives.

Core Courses

**NURS 5100 3.00 Theoretical and Philosophical Foundations of Nursing Science**
This course focuses on the major ontological schools of thought, including the assumptions, concepts, and theories that integrate the breadth and depth of nursing knowledge across domains of practice. Students explore, analyze, and critique specific concepts, nursing theories, and theoretical approaches aligned with nursing practices and connect these with their own philosophical beliefs and values about nursing through dialogue, reflection, and aesthetic inquiry.

**NURS 5200 3.00 Qualitative Research Methods in Nursing Science**
This course focuses on the conceptual, ethical, and methodological dimensions of qualitative nursing research. Emphasis is on the ontological-epistemological-methodological links in the research process. Selected qualitative nursing research methods are analyzed and critiqued and a qualitative research proposal is developed. Pre/Co-requisites: Nursing 5100 3.00 or NURS 5100 6.00 Theoretical & philosophical foundations of nursing science
NURS 5300 3.00 Quantitative Research Methods in Nursing Science
This course focuses on acquisition and application of fundamental concepts, methods, and procedures of quantitative nursing research required to develop a research proposal including but not limited to: developing researchable questions and designing research selecting appropriate methods and analysis strategies.

NURS 5400 3.00 Advanced Nursing Practicum
In this course the Participants engage in an advanced practicum in nursing theory-guided practice, leadership, or teaching-learning (186 hours). Concurrently, students participate in online activities. Both the practicum and online components must be successfully completed in order to pass the course. Practicum sites and evidence of the scholarship will be individually determined based on the student's learning focus.
Prerequisites: Nursing 5100 6.00 or NURS 5100 3.00 Theoretical & philosophical foundations of nursing science

NURS 5500 3.00 Nursing Research Development and Knowledge Mobilization
This advanced research course builds on research methodologies and theoretical inquiry to provide students with activities that involve exploration, analysis, synthesis, and discussion of research questions and proposal development. Emphasis is placed on collaborative research planning, funding, ethics, and dissemination. Prerequisites: GS/NURS 5100 3.00 or NURS 5100 6.00, GS/NURS 5200 3.00, GS/NURS 5300 3.00, GS/NURS 5400 3.00, two electives completed and the third taken concurrently.

NURS 5700 3.00 Applied Intermediate Statistics
This course focuses on the acquisition, interpretation and application of fundamental concepts, methods, procedures, and results of intermediate quantitative data analysis.
Pre-/Co-requisites: GS/NURS 5100 6.00 or GS/NURS 5100 3.00; NURS 5300 3.0

NURS 5750 3.00 Interpretation & Data Analysis
This course focuses on the processes by which the major schools of thought frame interpretation in research and inquiry. Students explore, analyze, and critique the ways in which these different traditions influence the what, why and how of nursing research practices and their links to diverse forms of data analysis.

NURS 6100 0.00 Thesis
The thesis option provides students with an opportunity to design and conduct field research in collaboration with a faculty advisor. Students present their research and participate in an oral examination. Participation in an Expressions of Nursing Scholarship colloquium is required.
Prerequisites: GS/NURS 5100 6.00 or GS/NURS 5100 3.00, 5200 3.0, 5300 3.0, NURS 5400 3.0
Pre/Co-requisites: elective

NURS 6300 0.00 Expressions of Nursing Scholarship
All MScN candidates taking the thesis option are required to take part in this compulsory non-credit colloquium course which is offered in a hybrid online and classroom format. The course will provide participants with an opportunity to discuss their progress in the Thesis.
Elective Courses
Not all courses are available in any one year. For course offerings in a particular session please consult the Graduate Program Office.

Prerequisite course for all electives is Nursing 5100 3.00 or NURS 5100 6.00 Theoretical/philosophical foundations of nursing science.

Thesis-Based Program requires (1) one half course at the graduate level inside or outside of Nursing.
Course-Based Program requires (3) three half courses at the graduate level inside or outside of Nursing.

Unless otherwise specified, NURS 5100 60.0 or NURS 5100 3.00 is a pre-requisite for all electives.

NURS 5000 3.00 Directed Reading
An independent directed reading course on a topic approved by the supervisory committee and the Graduate Program Director.

NURS 5110 3.00 Nursing Education Science and Praxis
This course prepares students for advanced research-based teaching-learning nursing praxis. Development of evaluation processes emergent from a science of nursing education is undertaken. Prepares students for an academic career or senior clinical education roles.

NURS 5111 3.00 Advancing Practice Through Teaching-Learning with Nurses and Students in the Healthcare Setting
This online course focuses on the advanced practice role of clinical teaching in nursing. The course emphasizes the role of the clinical educator who is responsible for the clinical supervision and evaluation of nursing students or staff nurses in healthcare settings. Pre-requisites: Completion of core courses or permission of the Course Director

NURS 5115 3.00 Advancing Practice through Nursing Education
This course explores the scholarship of teaching in nursing education focusing on the development of core competencies for nurse educators. Emphasis is placed on learning theories, pedagogical approaches and nursing educational research preparing participants for various nursing practice roles.

NURS 5120 3.00 Advanced Perspectives in Women’s Health: Critical Feminist Analyses
Through a collaborative learning environment, students will critically analyze issues affecting women’s health/healthcare, including pathologization, medicalization, women healers, women’s mental health, body image, environmental and occupational health, sexuality, violence, diversity, and societal marginalization, gender roles, and women’s health research.

NURS 5135 3.00 Promoting Global/Planetary Health
This course examines current and potential threats to global and planetary health. Global politics, policies, and health promotion efforts are analyzed. Nursing’s historic, current, and potential role in promoting health at a global level is explored from an ethical and theoretical perspective.

NURS 5140 3.0 Re-membering the Body and its Expressive Presence in Nursing
This week-long intensive studio-classroom based course focuses on the allusive and elusive qualities of the expressive arts that inform an individual and collective exploration of nursing’s
intimate relationship with the body, co-creating meaning in lived experiences of alienation, suffering, consolation, comfort, and joy.

**NURS 5145 3.00 Canadian Health Care System Reform: Issues and Debates**
This course critically examines current issues and debates in the ongoing reform of the Canadian Health Care System. The influence of global political, economic and social contexts on health reform directions are analyzed, offering nurses additional tools to assess the implications of current reform directions for those who receive and those who provide health care.

**NURS 5150 3.00 Nurse as Innovator and Change Agent**
This course explores multiple theoretical perspectives on change and innovation in health care organizations and within the context of nursing. Emphasis is placed on critiquing and working with various change and innovation modalities to enhance care, promote professionalism, and cultivate supportive organizational environments.

**NURS 5155 3.00 Women’s Mental Health**
This hybrid course focuses on women’s mental health and well-being. Women's mental health will be considered at international and national (Canada) levels. Focus will be on the intersections of social determinants of health with identity markers influencing women’s mental health.
Prerequisites: GS/NURS 5100 3.00 or GS NURS 5100 6.00, GS/NURS 5200 3.00, GS/NURS 5300 3.00 or permission of the Instructor.

**NURS 5160 3.00 Caring-Healing Competencies for Advanced Practice Nursing**
This week-long intensive classroom course critiques and explores the theoretical and practical application of multiple caring-healing competencies for advanced practice nursing. Caring-healing processes that will be explored include energy fields, healing touch, therapeutic touch, imagery, meditation, and others.

**NURS 5170 3.00 Processes of Knowledge Development in Nursing Science**
This hybrid classroom course provides participants with an opportunity to identify phenomena of concern to nursing. Students examine and utilize methods for developing conceptual knowledge and integrate knowledge of concepts with the theoretical basis of nursing.

**NURS 5175 3.00 Sexual and Gender Diversity: Implications for Education, Policy and Practice in the Health Professions**
This online course explores the health issues of lesbians, gay men, bisexuals and transgender/transsexual people and the implications of sexual and gender diversity for health professional practice in education, clinical and organizational settings in a Canadian context. This course is relevant to graduate nursing students and those across the health professions with an interest in teaching-learning, administration, leadership and clinical practice. This course is offered as a 36-hour online equivalent.

**NURS 5180 3.00 Leadership for Quality and Safety in Health Services Organizations**
Analyzes leadership for quality improvement in health care organizations. Develops knowledge and skills necessary to strategically improve quality and patient safety. Makes connections between individual behaviour and quality improvement initiatives in organizations.
NURS 5190 3.00 Nursing Praxis through Health-Enhancing Policy Development and Advocacy
Examines nursing's role in shaping, developing, implementing and evaluating policy from
historical, theoretical, ethical, and developmental perspectives. Contemporary factors
influencing policy processes are explored. Emphasis is on preparing nurses to provide
leadership through engaging in all stages of health-enhancing policy development and
advocacy.
Prerequisite: GS/NURS 5100 6.00 or GS/NURS 5100 3.0

NURS 5210 3.00 Theoretical Foundations of Nursing Praxis with Marginalized Persons: A Human
Science Perspective
This course examines approaches to nursing praxis with clients in marginalized situations,
such as poverty and homelessness. It focuses on how nurses live caring from the human
science perspective within this context, as they support persons as leaders in development
of community and healthcare services.

NURS 5220 3.00 Nursing Leadership: Developing Self-with-Community
This on-line course focuses on the theoretical basis of leadership and how theory informs
development of self-with-community. It emphasizes values, ethics, stories, and patterns in
complex organizations. Complexity science, relational/nursing/educational theory, and
aesthetics inform explorations of leadership in nursing.

NURS 5230 3.00 Advanced Nursing Praxis with Persons Experiencing Loss and Grieving
This course examines theoretical, philosophical, and research-based knowledge that guides
nursing praxis with persons experiencing loss and grieving. It focuses on human science-
based nursing praxis, with the goal of promoting personal/family health in the context of loss
and grieving.

NURS 5240 3.00 Complexity Pedagogy: Discovery in Networks of Teaching-Learning
This course focuses on the principles of complexity pedagogy and how they support
learning and discovery across networks of students, communities, and connected groups.
Students explore, analyze, and critique traditional models of education and develop
understanding of key concepts of complexity pedagogy, curriculum development, and
evaluation of learning and collaboration.

NURS 5250 3.00 Families and Communication in Healthcare Contexts
This elective explores the family system of patients under the care of healthcare
professionals and examines the skill sets required for effective consultation with patients
and their families and for effective interprofessional collaboration in healthcare contexts.
Prerequisites: GS/NURS 5100 6.00 or GS/NURS 5100 3.0, Nursing 5200 3.0 or Nursing 5300 3.0, or
with permission of the course director

NURS 5560 3.00 Understanding and Experiencing Suffering: Praxis as Attunement and
Engagement
This hybrid (online and classroom) course explores suffering as part of the human condition
and the meaning for nurses and other health professionals of experiencing and witnessing
suffering. Drawing upon philosophical constructs, theories, autobiographical accounts, and
professional narratives, this course explores meaning making and healing relational
practices.
NURS 5570 3.00 Culture of Aging, Praxis, Policy, and Discourse
This course focuses on identifying intersecting themes connecting aging, praxis, policy, and discourse. Students select the context for identifying themes and systematically review literature to inform a specific practice area according to student interest. Students create an innovative method/pedagogy for presenting their intersecting themes to peers and faculty.

Non-Nursing Electives
Students are encouraged to discuss the selection of non-nursing electives with their faculty advisor or the Graduate Program Director.

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Academic Petitions and Appeals [gradstudies.yorku.ca/current-students/grading/petitions/](http://gradstudies.yorku.ca/current-students/grading/petitions/)
Student Wellness Services [http://gradstudies.yorku.ca/current-students/wellness/services/](http://gradstudies.yorku.ca/current-students/wellness/services/)
Academic Honesty [gradstudies.yorku.ca/current-students/grading/academic-honesty/](http://gradstudies.yorku.ca/current-students/grading/academic-honesty/)
Intellectual Property [gradstudies.yorku.ca/current-students/grading/intellectual-property/](http://gradstudies.yorku.ca/current-students/grading/intellectual-property/)
Convocation [http://convocation.students.yorku.ca/](http://convocation.students.yorku.ca/)
Guidelines for Advisors/Supervisors and Graduate Students
[http://gradstudies.yorku.ca/current-students/grading/supervision/#section1](http://gradstudies.yorku.ca/current-students/grading/supervision/#section1)
Enrolling in a Course in another Graduate Program at York:
Students must submit a completed Request to Take a Course in another Graduate Program at York Form (.pdf) to their graduate program office
Balance of Degree Fees [http://gradstudies.yorku.ca/current-students/grading/balance-degree-fees](http://gradstudies.yorku.ca/current-students/grading/balance-degree-fees)
Reapply or Reinstatement to the program
Please contact the Graduate Program Assistant for details.
Research Ethics
[http://gradstudies.yorku.ca/current-students/grading/research-ethics/](http://gradstudies.yorku.ca/current-students/grading/research-ethics/)
Graduate Student Health Plan - York University Graduate Students’ Association
[www.yugsa.ca](http://www.yugsa.ca)
Updating Personal Information [http://currentstudents.yorku.ca/student-personal-information](http://currentstudents.yorku.ca/student-personal-information)
Student Registration Fall, Winter and Summer:
http://gradstudies.yorku.ca/currentstudents/regulations/registration/#continuous
The link above provides detailed information about registration and details on payment of fees. The main points are as follows:
Students must register for all three terms during the academic year even if you are not enrolling into courses. Beginning in June for the fall and winter terms and March for the summer term. Please refer to this website for Registration Procedures:
http://gradstudies.yorku.ca/current-students/student-status/enrollment/.
Please refer to the FGS website (http://gradstudies.yorku.ca/current-students/student-status/important-dates/) for the last day to register without paying the $200 late fee.
Students should discuss their course options with their supervisors. In absence of the supervisor consult with the Graduate program director.
Students must petition to change their status (from full to part-time or vice versa), by completing a form available in the Graduate Program Office or on the Faculty of Graduate Studies website http://gradstudies.yorku.ca/current-students/student-status/forms/

Advanced Standing and Transfer Credit
Graduate programs do not normally grant advanced standing/transfer credit for courses completed and already credited toward another graduate or undergraduate program. To request transfer credit assessment, students must submit a formal petition to the Faculty of Graduate studies for consideration. Normally, students must complete all core courses at York. Transfer credits, if granted, would more likely be applied towards electives.

Late Assignments Policy (program policy)
All written assignments are due on the date noted in the course materials - date includes time of day by which written assignments must be submitted and how/where students should submit the written assignment.

It is in students’ best interest to turn in assignments on time so that final grades are reported to the Registrar’s Office by the faculty deadline. Unreported or incomplete grades are converted into failing grades by the Registrar’s Office if final grades are not submitted within 2 months for a half course and 4 months for a full course.

Negotiated Extensions
Faculty members in the School of Nursing understand that extenuating circumstances arise in students’ lives. However, students are expected to negotiate extensions for written assignments with the Course Director prior to the date that the written assignment is due. This responsibility is part of professional behaviour. Only under unforeseen and extreme conditions can an extension be negotiated without penalty on the day that a written assignment is due.

Penalty for Non-negotiated Late Submissions
Students who need an extension to complete their assignment or exam due to extenuating circumstances need to send a written request to both the course director and the Program Director prior to the due date for the assignment or exam.

Assignments that are received after the due date without an approved extension will have a penalty applied as follows based on a grading scale for the FGS. All assignment due dates must be presented to the students in writing at the beginning of the course.
If an assignment is received after a period of three weeks of the formal due date, the Course Director has no obligation to accept and grade that paper. A grade of “0” will be assigned unless a written approval is signed by the Course and Program Directors.

<table>
<thead>
<tr>
<th>Overdue</th>
<th>Penalty</th>
<th>Original Grade</th>
<th>Final Grade after applying grade penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>&gt; one week</td>
<td>one grade</td>
<td>A+</td>
<td>A</td>
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<td></td>
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APA Guidelines for Written Work
Students are expected to write formal papers in the MScN program and professors hold expectations about how those papers should be written - not simply that you have the comma in the right place, but also, that you present a coherent and logical point of view. The guidelines of the American Psychological Association outline the format typically used within the nursing literature. You are encouraged to obtain a copy of the latest APA text.

Student Progress Report (annual)
It is clearly established that completion rates are enhanced, and average completion/withdrawal times reduced if student faculty advisor’s meet regularly with each student and carefully evaluate the student’s progress. It is recommended that at the end of every academic year in May students submit the Academic Progress Report to the Graduate Program Office.
Advanced Nursing Practicum: Policy and Procedures

The Advanced Nursing Practicum (GS/NURS 5400 3.00) is a core course in the MScN program. Students engage in a 186-hour advanced practicum in a chosen area of focus (direct practice, leadership, or teaching–learning). The practicum focuses on the development of nursing practice, teaching/learning and leadership and provides an opportunity to synthesise and utilise knowledge acquired throughout the program.

In addition to the time spent in the practicum, students participate in online symposium discussions. The student, in consultation with the Course Director (CD) and preceptor, establishes individual learning experiences and evidences to meet the course learning outcomes. Practicum sites and evidence of scholarship connected with practicum are individually determined based on the student’s learning focus. Students would receive clinical hours for engaging in an online clinical discussion with the CD (1.5 hrs X 12 wks=18 hrs) and complete the equivalent of two 7-hr days weekly for 12 weeks (14 hrs X 12 wks=162 hrs). Total 162 plus 18=186 hrs.

Practicum Planning Process

The following planning process is crucial to negotiating a placement that will match student interests, abilities, experience, and focus of study. In the semester prior to the practicum, students will complete a Practicum Proposal in consultation with the Course Director (CD). The purpose of this proposal is to briefly outline the student’s preliminary learning goals and desired placement site, if known.

The proposal is to be accompanied by a cover letter and a CV that will be provided to the agency or preceptor. The Practicum Proposal must be presented to the Course Director by June 1 (for a practicum in the fall term). The CD will indicate whether the practicum proposal is approved by the end of June. Students whose proposed practicum is in a community college setting must contact the CD before June 1 to ensure that all documentation and proposal planning can be completed before June 30th because (with few exceptions) community college faculty are not available during July or August.

Once the practicum site has been arranged, the student should begin to develop a learning plan in consultation with the preceptor and Course Director. This learning plan is due in week one of the course and will become part of the Portfolio assignment. See NURS 5400 course outline on the following website for reference.

http://nursing.gradstudies.yorku.ca/course-outlines/

Note: while the practicum placement may be arranged by the student, the Nursing Practicum Coordination Office (NPCO) will facilitate this process, as necessary (see below). The student may need to attend an interview with the Course Director and Manager of the Nursing Practicum Coordination Office so that they can assist with negotiating and securing the practicum.

Negotiation of Placement

- Students who elect to find their own placement are responsible for keeping the Course Director abreast of any preliminary negotiations.
- Once a placement is agreed upon by the parties involved, the student must fully complete and submit the appropriate *Advanced Nursing Science Practicum Placement Agreement* form (Version A or B),

- **NOTE:** If the practicum placement is NOT in the same unit/department where the student is employed, the student uses *Advanced Nursing Science Practicum Placement Agreement* form (Version A). If the practicum will be in the same unit/department where the student is employed, the student uses *Advanced Nursing Science Practicum Placement Agreement* form (Version B).

- Follow directions on the form and submit to the CD and then using the link provided, submit the requested information to NPCO by June 15th.

- Upon request if the student is having difficulty securing their own placement, the NPCO will assist them with finding a suitable placement site and preceptor. Students are expected to contact the identified agency/preceptor to set up a pre-placement interview. Once a placement is agreed upon by the parties involved, the student is responsible for completing the appropriate form and submitting to the CD and NPCO, as specified on the form.

- The NPCO will finalise the placement sites in collaboration with the Course Director and student and send confirmation to student and agency prior to placement start date.

- If problems in placement occur, students must first contact their NURS 5400 Course Director. If this person is unavailable, the student should contact the professor designated to cover for the Course Director (if applicable), or the Graduate Program Director.

**The Practicum**

Normally, it is not performed in the student’s employment setting (i.e., department or unit). If it is in the student’s employing agency:

- it is assumed that the practicum is course work for York University that is not part of the student’s usual duties.
- there will be no duties expected of the student over and above those stipulated in the learning plan approved by both preceptor and course director.
- In the event an employer wants to support an employee by offering to pay for part of the practicum time, this will be negotiated between the employer, student, and Course Director to be in accordance with the above principles and assumptions.

**Site visits**

A site visit by the Course Director may occur at any time during the semester. For this reason, the following information must be provided to the Course Director by the first week of the practicum (scanned Form A or B uploaded to moodle site):

- name of the preceptor
- name of the facility and unit or department
- address of the site
- telephone number where the or the preceptor may be reached at the practicum site
- tentative schedule

**Preceptors**

Must be a Registered Nurse prepared at the master’s level, normally, in Nursing
Forms
Advanced Nursing Science Practicum Placement Agreement
- **Version A**: For students who negotiate their placement outside their current place of work
- **Version B**: For students planning to complete practicum in their normal work setting

More forms and details can be found on the NPCO website:
[http://nursing.info.yorku.ca/npco-forms/](http://nursing.info.yorku.ca/npco-forms/)

International Practicum Placement Policy

Students in **GS/NURS 5400 3.0 Advanced Nursing Practicum** complete a 186-hour practicum (which includes regular participation in online discussion) in their chosen area of focus (clinical practice, leadership, or teaching-learning). An international placement enables students who so elect, or who reside outside of Canada, to achieve course learning outcomes in an international setting. While an international placement presents rich opportunities for learning, it may also involve challenges; hence, students requesting an international placement must demonstrate academic and clinical strengths and must also provide evidence that the necessary supports are in place.

The following expectations regarding practicum placement requests are **in addition to** those outlined in **NURS 5400 3.0 - Advanced Nursing Practicum: Policy and Procedures**. Expectations of students who reside in Canada and want to complete their practicum in another country are similar to those for students who reside outside of Canada and want to complete the practicum where they live/reside.

**Policy Overview:**
1. The student must have successfully completed all of the prerequisites (NURS 5100 6.0/NURS 5100 3.0 5200 3.00, 5300 3.00) and at least one pre/co-requisites (two electives, inside or outside Nursing) and must have a B+ average overall in the MScN program.
2. No requests for international placements will be considered after the deadline dates indicated below, under "Process." Eligibility for consideration of an international placement will be jeopardized if the process is not followed as outlined.
3. The student must complete a Practicum Proposal (see section that follows) for the international placement that provides additional information beyond what is ordinarily required. Completing and submitting a Practicum Proposal requesting an international placement does not guarantee the requested placement.
4. The student is responsible for demonstrating evidence of meeting all requirements of the placement agency and any regulatory and legal requirements (e.g. work permits, licensure/registration requirements, immunizations, police checks, CPR Basic Rescuer for Health Care Professionals certification, etc.). In addition, the student is responsible for all financial obligations arising from the international placement (for example, teleconference and internet access costs, travel). **Note**: Given that completion of the requirements may take more time than anticipated, it is important to begin the process very early, in order to ensure that it is completed prior to starting the course/placement.
It is understood that requirements of students who reside in Canada and hold Canadian registration may be different than those for international students who reside in the country in which they are requesting practicum placement. Although international students may meet requirements of the practicum site, approval of the practicum site ultimately rests with York University.

5. Students must meet all NURS 5400 course requirements. In an international placement, this will require negotiation with the Course Director and additional effort by the student.

6. If issues arise that cannot be resolved, whether related to student performance or site complexities, the placement may be terminated, which may mean that the course must be repeated.

Student/Course Director Relationship
Communications between the Course Director (CD) and the student in an international placement will be primarily via the course website and yorku email accounts. Telephone conferences can also be arranged, as necessary, between the CD, student, and preceptor. The student will bear the cost of these teleconferences.

Process:
1. Students shall submit the Practicum Proposal along with additional required documentation (appended) to the Graduate Course Director by the end of September, for a practicum in the Winter term; or, by the end of January, for a practicum in the Summer term.

2. Students shall complete the Annual Progress Report in consultation with their faculty advisor and submit this to the Graduate Program Office by the end of November, for a practicum in the Winter term; or, by the end of March, for a practicum in the Summer term. Final approval of the practicum is conditional upon satisfactory progress in the program.

3. The Course Director, in consultation with the Graduate Program Director, will indicate whether the practicum proposal is approved in principle by the second week of October, for a practicum in the Winter term; or, by the second week of February, for a practicum in the Summer term.

4. Once a placement is agreed upon by the parties involved (student, Course Director, preceptor, and placement agency), the student will complete the Practicum Placement Agreement Form (Version A) (See Advanced Nursing Practicum: Policy and Procedures) and return a copy to both the NPCO and the Course Director by the first week of December/April (according to the scheduling of the practicum). In addition, the student is expected to either fax or email the NPCO with the following information: agency name; address, including postal code; preceptor; and preceptor telephone, fax and e-mail.

5. The student will develop a draft learning plan in consultation with the preceptor and Course Director and submit it to the Course Director in Week 2 of the course. The final draft is due by Week 4 and it will become part of the student’s learning portfolio.

Practicum Proposal for an International Placement
In addition to the information ordinarily required in the Practicum Proposal for NURS 5400 (See Advanced Nursing Practicum: Policy and Procedures), proposals requesting an international placement must include:

☐ A rationale for requesting the international placement.
☐ An explanation of how the student-preceptor relationship will be conducted.

☐ Documentation indicating that internet access will be available.

☐ Evidence of meeting all requirements of the placement agency and any regulatory and legal requirements (e.g. work permits, licensure/registration requirements, etc.); this includes ensuring that all requirements are provided in writing by the agency in which the practicum is to be completed.

☐ A statement indicating acceptance of financial obligations arising from the international placement (for example, teleconference and internet access costs).

☐ A letter of support from the student's preceptor. This individual must be an RN prepared at the Master's level, preferably in Nursing; however, s/he need not be employed in the placement agency.

☐ A completed Annual Progress Report (to be submitted to the Graduate Program Office)

☐ Waiver form

RELEVANT SENATE POLICIES

Academic Accommodation for Students with Disabilities (Policy)
Academic Honesty (Policy)
Conflict of Interest for Employees (Policy and Guidelines)
Gender-Free Language (Policy)
Personal Relationships between Instructors and Students (Policy)
Racism (Policy and Procedures)
Responsibilities of Faculty Members (Statement and Procedures)
Responsible Conduct of Research (Policy)
Sexual Violence Policy
Workplace Harassment (Policy)
Workplace Violence (Policy)

FINANCIAL SUPPORT

Graduate Student funding details can be found on this link: http://gradstudies.yorku.ca/current-students/student-finances/

OSAP
http://gradstudies.yorku.ca/current-students/student-finances/osap/

York Financial Assistance Funds and Bursaries
http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/
Research Costs Fund
http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/research-cost-fund/

Graduate Development Fund
http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/graduate-development-fund/

Fieldwork Costs Fund
http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/fieldwork-cost-fund/

Fee Bursaries:
http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/bursaries/

Provincial Scholarship Competitions
The Province of Ontario generously supports the research, leadership, and academic achievement of students from Canada and abroad pursuing graduate education in Ontario. It does so through a number of competitive and prestigious scholarship programs which are administered by Ontario universities and by the Council of Ontario Universities (COU). http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/

Ontario Graduate Scholarships (OGS)
http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/ogs/

Nursing Education Initiative
Students are encouraged to apply for funding from the Nursing Education Initiative through the Registered Nurses Association of Ontario. To apply, visit www.rnao.org.
For further information about educational grants, bursaries, and scholarships available to nurses in Ontario, please see the Pathways Education Guide (free to RNAO members).

MScN Program Awards and Prizes

- Marcia Byrne Nursing Practicum Award
  The award of $625 is intended to support MScN students enrolled in NURS 5400 3.0 - Advanced Nursing Practicum. Recipients will be students whose practicum proposal best demonstrates high potential for advancing the School of Nursing’s focus on patient-centred care. Recipients must be Canadian citizens, permanent residents or protected persons, an Ontario resident, and demonstrate financial need.

- Academic Excellence Award (non-monetary Award)
  Awarded to a graduate student in the School of Nursing for outstanding academic achievement for the highest cumulative grade point average in the graduating class
FACILITIES, RESOURCES AND USEFUL CONTACT INFORMATION

Centre for Vision Research (CVR)  http://cvr.yorku.ca
Institute for Social Research (ISR)  www.isr.yorku.ca
LaMarsh Centre for Child and Youth Research  http://lamarsh.info.yorku.ca/
York University Centre for Aging Research and Education (YU-CARE)  http://yucare.info.yorku.ca/
Counselling and Disability Services (CDS)  http://cds.info.yorku.ca/
York University Libraries  http://www.library.yorku.ca
Student Services  http://gradstudies.yorku.ca/current-students/student-services/
Campus Resources  http://gradstudies.yorku.ca/current-students/campus-resources/
Writing Centre  http://gradstudies.yorku.ca/current-students/enhancing-your-experience/writing-centre/
Career Centre  http://gradstudies.yorku.ca/current-students/enhancing-your-experience/career-centre/
Teaching Commons  http://gradstudies.yorku.ca/current-students/enhancing-your-experience/teaching-commons/
Code of Student Rights and Responsibilities  oscr.students.yorku.ca/student-conduct
Workplace Violence and Workplace Harassment (Province of Ontario)  www.labour.gov.on.ca/english/hs/topics/workplaceviolencep
Campus Security  http://security.info.yorku.ca/contact-us/
Use GoSAFE for walking around campus after hours  http://gosafe.info.yorku.ca/
Computer and Technology Services  http://student.computing.yorku.ca/

It is essential in resolving conflict that all parties have the support they require. York University Offices that may provide support include, but are not limited to:

Nursing Graduate Program Office
Faculty of Graduate Studies  gradstudies.yorku.ca/
Osgoode Mediation Clinic  www.osgoode.yorku.ca/community-clinics/osgoode-mediation-clinic/
Centre for Human Rights, Equity and Inclusion  rights.info.yorku.ca/
Counselling and Disability Services  cds.info.yorku.ca/
Office of Student Community Relations  oscr.students.yorku.ca/
Office of the Ombudsperson  ombuds.info.yorku.ca/
Personal Counselling Services  pcs.info.yorku.ca/
York University Faculty Association  www.yufa.ca/
York University Graduate Students’ Association  www.yugsa.ca/
DIRECTIONS TO YORK UNIVERSITY

How to find us at York University on the Keele campus:

Faculty of Health, School of Nursing
Health, Nursing and Environmental Studies Building Room, 336
(Building #31 on the York University, Keele campus, map)

A series of printable maps and driving directions are located at: http://maps.info.yorku.ca/keele-campus/

Parking information: http://parking.info.yorku.ca/contact/
# York University Building Acronyms

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
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<tbody>
<tr>
<td>ACE</td>
<td>Accolade Building East</td>
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<tr>
<td>ACW</td>
<td>Accolade Building West</td>
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<td>ATK</td>
<td>Atkinson</td>
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<td>BC</td>
<td>Bethune College</td>
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<td>BCSS</td>
<td>Bennett Centre for Student Services</td>
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<tr>
<td>BSB</td>
<td>Behavioural Sciences Building</td>
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<tr>
<td>BRG</td>
<td>Bergeron Centre for Engineering Excellence</td>
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<td>BU</td>
<td>Burton Auditorium</td>
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<td>CB</td>
<td>Chemistry Building</td>
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<td>CC</td>
<td>Calumet College</td>
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<td>CFA</td>
<td>The Joan &amp; Martin Goldfarb Centre for Fine Arts</td>
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<tr>
<td>CFT</td>
<td>Centre for Film and Theatre</td>
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<td>CLH</td>
<td>Curtis Lecture Halls</td>
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<td>CSQ</td>
<td>Central Square</td>
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<td>CSE</td>
<td>Computer Science and Engineering Building</td>
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<td>DB</td>
<td>Victor Phillips Dahdaleh Building</td>
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<td>ELC</td>
<td>Executive Learning Centre</td>
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<td>FC</td>
<td>Founders College</td>
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<td>FL</td>
<td>Frost Library (Glendon campus)</td>
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<td>FRQ</td>
<td>Farquharson Life Sciences</td>
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<td>FTC</td>
<td>Founders Tennis Court</td>
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<td>GH</td>
<td>Glendon Hall (Glendon campus)</td>
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<td>HH</td>
<td>Hart House (Osgoode Hall Law School)</td>
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<td>HNE</td>
<td>Health, Nursing and Environmental Studies Building</td>
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<tr>
<td>HR</td>
<td>Hilliard Residence (Glendon campus)</td>
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<td>OSG</td>
<td>Ignat Kaneff Building (Osgoode Hall Law School)</td>
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<td>Lumbers Building</td>
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<td>Life Sciences Building</td>
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<td>McLauglin College</td>
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<td>OSG</td>
<td>Osgoode Hall Law School</td>
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<td>PRB</td>
<td>Physical Resources Building</td>
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<td>Petrie Science and Engineering Building</td>
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<td>Ross Building – North</td>
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<td>Ross Building – South</td>
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<td>Stong College</td>
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<td>SCL</td>
<td>Scott Library</td>
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<td>SLH</td>
<td>Stedman Lecture Halls</td>
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<td>The Seymour Schulich Building</td>
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<td>STC</td>
<td>Student Centre</td>
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<td>STL</td>
<td>Steacie Science and Engineering Library</td>
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<td>TFC</td>
<td>Track and Field Centre</td>
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<tr>
<td>TM</td>
<td>Tait McKenzie</td>
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